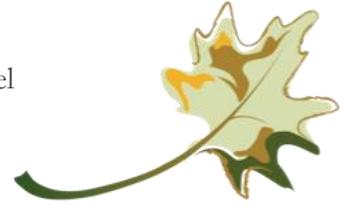


## Mentees: Closure Phase Resources

At all phases of the mentoring relationship, both you and your mentor should feel motivated and confident that each is contributing toward shared goals. Once the mentoring relationship has served its purpose and the long-term goals are achieved, or it becomes clear that those goals are not going to be met, it is helpful to have a framework or set of conditions in place for when the association should change or end.



### Mentee Responsibilities in the Closure Phase:

1. Be sensitive to when the relationship has run its course
2. Provide your mentor with updates after the formal relationship has ended
3. Provide a summative evaluation of the experience
4. Say thank you and give credit where credit is due
5. Give back to the profession and mentor others

### Closure Resources:

- [Preparing for Closure](#)
- [Relevant Readings on Closure](#)

## Mentees: Preparing for Closure

If closure is to be a mutually satisfying and meaningful learning experience, mentoring partners must prepare and plan for it beginning in the Alignment phase. The first step toward closure is a review of the mentoring plan. What was accomplished? What is yet to be done? What really worked? What was not successful? By meaningfully engaging in the questions, good closure should catapult you forward into a new stage.

### Typical reasons for closure/redefinition:

1. Accomplished intended achievement
2. Lack of adequate progress toward goals
3. You or your mentor leaves the institution

### To ensure meaningful closure, consider the following:

- **Be proactive.**  
Don't wait until the end to begin! Agree on how you will come to closure when you first negotiate your mentoring partnership. Make one of the ground rules an agreement to end on good terms. Many mentoring partners adopt the no-fault rule, meaning that there is no blaming if the partnership is not working or one person is uncomfortable.
- **Look for signals.**  
Check out your perceptions and assumptions when the first indicators appear.

- **Respect your partner.**  
If he or she wants to end the relationship and you don't, you must honor their wishes.
- **Evaluate the relationship.**  
Periodically, check out the health of the relationship. Make sure your needs and those of your partner are both being met. Make ongoing evaluation a commitment.
- **Review your goals.**  
Regularly review your goals and objectives with your mentoring partner. Gauge where you and your partner are in the accomplishment of goals and objectives.
- **Integrate.**  
When it is time to come to closure, ask how you can use what you've learned. Without closure, you lose the value-added dimension of integration. Good closure involves taking what you've learned from the mentoring relationship and applying it. Focus on both the process and the content of the learning in your discussion.
- **Celebrate.**  
Find meaningful ways to celebrate your accomplishments and be vocal in your appreciation of each other.
- **Move on.**  
Once you have redefined your relationship, "let go" of the relationship as it was and embrace it as it will be going forward.

From Zachary L. and Fischler L., (2009). *The Mentee's Guide: Making Mentoring Work for You*. Hoboken, New Jersey: John Wiley & Sons. pp. 99-103.